

# ENGLISH GRAMMAR

Т. Ю. Дроздова, А. И. Берестова

REFERENCE  
&  
PRACTICE

*Anthology*  
PUBLISHERS

# THE VERBALS

WITH KEYS

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Учебное пособие для учащихся классов  
с углубленным изучением английского языка  
и студентов неязыковых вузов

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Пособие знакомит со сложными глагольными формами: герундием, инфинитивом и причастием. Книга содержит раздел “The Keys” – ответы на задания.

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## ОТ АВТОРОВ

Это издание предназначено для тех, кто освоил основные разделы английской грамматики и готов к изучению более сложных структур.

**“The Verbals”** является продолжением учебника **“English Grammar: Reference and Practice”** и полностью соответствует ему по структуре и методике подачи материала. Грамматические правила изложены в доступной и наглядной форме в виде таблиц, схем и моделей с опорой на родной язык. При объяснении материала в нем также используется оригинальная сопоставительная методика.

Учебное пособие **“The Verbals”** включает три раздела: **the Gerund, the Infinitive, the Participle, Приложение и Ответы-ключи** к большинству упражнений. Так же как и в **“English Grammar”** упражнения построены по принципу нарастания языковых трудностей и предназначены для студентов начинающих (А), продолжающих (В) и продвинутых (С) групп.

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# THE VERBALS

## (the Non-Finite Forms of the Verb)

The verb has finite and non-finite forms, the latter being also called the Verbals. The Verbals don't express person, number or mood, that is why they can't be used as the predicate of a sentence.

There are three verbals in English: **the Gerund, the Infinitive** and **the Participle**.

In Russian we also have three non-finite forms, but they do not fully coincide with those in the English language (причастие, деепричастие, инфинитив).

## 1. THE GERUND

### 1.1 FORMS. TENSE/VOICE DISTINCTIONS

	Active	Passive
<b>Indefinite</b>	writing	being written
<b>Perfect</b>	having written	having been written

(for Spelling Rules see Appendix 1)

Like the finite forms the verbals have tense and voice distinctions, but their tense distinctions differ from those of the finite verbs.

#### THE TENSE DISTINCTIONS OF THE GERUND ARE RELATIVE:

##### The Indefinite Gerund

denotes an action simultaneous with that of the predicate

- ☐ He avoided **making** the same mistake again.

##### The Perfect Gerund

denotes an action prior to that of the predicate

- ☐ He admitted **having made** the mistake.

1. Prior action is not always expressed by a Perfect Gerund. In some cases we find an Indefinite Gerund.

After the verbs: *remember, excuse, forgive, thank*.

After the prepositions: *on (upon), after, without*.

- ☐ I don't remember **hearing** the legend before.  
☐ You must excuse my **not answering** you before.

The Gerund has special forms for the Active and Passive Voice:

- ☐ He liked neither **reading** nor **being read to**.

2. After the verbs: *want, need, deserve, require, be worth* the Gerund is used in the active form though it is passive in meaning:

- ☐ The room *needs* **painting**.  
☐ The film *is worth* **seeing**.  
☐ The child *deserves* **praising**.

## 1.2 THE USE OF THE GERUND

In modern English the Gerund is widely used and competes with the Infinitive.

I. The Gerund is always used after:

<p>1. <u>Verbs</u> followed by <u>prepositions</u>:</p> <table border="0"> <tr> <td><i>accuse of</i></td> <td><i>object to</i></td> </tr> <tr> <td><i>apologize for</i></td> <td><i>persist in</i></td> </tr> <tr> <td><i>approve of</i></td> <td><i>prevent from</i></td> </tr> <tr> <td><i>blame smb for</i></td> <td><i>result in</i></td> </tr> <tr> <td><i>forgive for</i></td> <td><i>stop from</i></td> </tr> <tr> <td><i>congratulate on</i></td> <td><i>succeed in</i></td> </tr> <tr> <td><i>count on</i></td> <td><i>suspend smb of</i></td> </tr> <tr> <td><i>depend on</i></td> <td><i>thank for</i></td> </tr> <tr> <td><i>hear of</i></td> <td><i>think of</i></td> </tr> <tr> <td><i>inform of</i></td> <td></td> </tr> <tr> <td><i>insist on</i></td> <td></td> </tr> </table> <p>2. <u>Nouns</u> used with <u>prepositions</u>:</p> <table border="0"> <tr> <td><i>art of</i></td> <td><i>opportunity of</i></td> </tr> <tr> <td><i>chance of</i></td> <td><i>plan for</i></td> </tr> <tr> <td><i>difficulty (in)</i></td> <td><i>point in/of</i></td> </tr> <tr> <td><i>experience in</i></td> <td><i>preparation for</i></td> </tr> <tr> <td><i>habit of</i></td> <td><i>process of</i></td> </tr> <tr> <td><i>harm of</i></td> <td><i>purpose of</i></td> </tr> <tr> <td><i>idea of</i></td> <td><i>reason for</i></td> </tr> <tr> <td><i>importance of</i></td> <td><i>right of</i></td> </tr> <tr> <td><i>interest in</i></td> <td><i>sense of</i></td> </tr> <tr> <td><i>means of</i></td> <td><i>skill in</i></td> </tr> <tr> <td><i>mistake of</i></td> <td><i>way of</i></td> </tr> </table> <p>3. <u>Phrasal verbs</u>:</p> <table border="0"> <tr> <td><i>burst out</i></td> <td><i>leave off</i></td> </tr> <tr> <td><i>give up</i></td> <td><i>keep on</i></td> </tr> <tr> <td><i>go on</i></td> <td><i>put off, etc</i></td> </tr> </table> <p>(see "English through Reading")</p> <p>4. <u>Such verbs as</u>:</p> <table border="0"> <tr> <td><i>avoid</i></td> <td><i>involve</i></td> </tr> <tr> <td><i>consider</i></td> <td><i>justify</i></td> </tr> <tr> <td><i>delay</i></td> <td><i>mind</i></td> </tr> <tr> <td><i>deny</i></td> <td><i>miss</i></td> </tr> <tr> <td><i>escape</i></td> <td><i>postpone</i></td> </tr> <tr> <td><i>excuse</i></td> <td><i>practise</i></td> </tr> <tr> <td><i>fancy</i></td> <td><i>recall</i></td> </tr> <tr> <td><i>finish</i></td> <td><i>recollect</i></td> </tr> <tr> <td><i>forgive</i></td> <td><i>resent</i></td> </tr> <tr> <td><i>include</i></td> <td><i>risk</i></td> </tr> </table> <p>5. <u>Word combinations</u>:</p> <table border="0"> <tr> <td><i>be afraid of</i></td> <td><i>be guilty of</i></td> </tr> <tr> <td><i>be angry for</i></td> <td><i>be interested in</i></td> </tr> </table>	<i>accuse of</i>	<i>object to</i>	<i>apologize for</i>	<i>persist in</i>	<i>approve of</i>	<i>prevent from</i>	<i>blame smb for</i>	<i>result in</i>	<i>forgive for</i>	<i>stop from</i>	<i>congratulate on</i>	<i>succeed in</i>	<i>count on</i>	<i>suspend smb of</i>	<i>depend on</i>	<i>thank for</i>	<i>hear of</i>	<i>think of</i>	<i>inform of</i>		<i>insist on</i>		<i>art of</i>	<i>opportunity of</i>	<i>chance of</i>	<i>plan for</i>	<i>difficulty (in)</i>	<i>point in/of</i>	<i>experience in</i>	<i>preparation for</i>	<i>habit of</i>	<i>process of</i>	<i>harm of</i>	<i>purpose of</i>	<i>idea of</i>	<i>reason for</i>	<i>importance of</i>	<i>right of</i>	<i>interest in</i>	<i>sense of</i>	<i>means of</i>	<i>skill in</i>	<i>mistake of</i>	<i>way of</i>	<i>burst out</i>	<i>leave off</i>	<i>give up</i>	<i>keep on</i>	<i>go on</i>	<i>put off, etc</i>	<i>avoid</i>	<i>involve</i>	<i>consider</i>	<i>justify</i>	<i>delay</i>	<i>mind</i>	<i>deny</i>	<i>miss</i>	<i>escape</i>	<i>postpone</i>	<i>excuse</i>	<i>practise</i>	<i>fancy</i>	<i>recall</i>	<i>finish</i>	<i>recollect</i>	<i>forgive</i>	<i>resent</i>	<i>include</i>	<i>risk</i>	<i>be afraid of</i>	<i>be guilty of</i>	<i>be angry for</i>	<i>be interested in</i>	<p><input type="checkbox"/> They <i>succeeded in</i> <b>finding</b> a good flat.</p> <p><input type="checkbox"/> Can you <i>stop</i> the child <i>from</i> <b>getting</b> into mischief?</p> <p><input type="checkbox"/> <i>Thank you for</i> <b>coming</b>.</p> <p><input type="checkbox"/> He was <i>accused of</i> <b>having broken</b> the law.</p> <p><input type="checkbox"/> I <i>insisted on</i> his <b>coming</b> with us.</p> <p><input type="checkbox"/> Who is <i>to blame for</i> <b>starting</b> the fire?</p> <p><input type="checkbox"/> Are you <i>thinking of</i> <b>buying</b> a house?</p> <p><input type="checkbox"/> I <i>apologize for</i> <b>being</b> so awkward.</p> <p><input type="checkbox"/> He has no <i>intention of</i> <b>staying</b>.</p> <p><input type="checkbox"/> The <i>importance of</i> <b>being</b> earnest.</p> <p><input type="checkbox"/> There is no <i>chance of</i> <b>winning</b>.</p> <p><input type="checkbox"/> We had no <i>opportunity of</i> <b>meeting</b> interesting people there.</p> <p><input type="checkbox"/> I have no <i>experience in</i> <b>building</b> houses.</p> <p><input type="checkbox"/> There are different <i>ways of</i> <b>solving</b> this problem.</p> <p><input type="checkbox"/> Do you have any <i>reason for</i> <b>saying</b> such a thing?</p> <p><input type="checkbox"/> He <i>gave up</i> <b>smoking</b> two years ago.</p> <p><input type="checkbox"/> She <i>kept on</i> <b>interrupting</b> me while I was speaking.</p> <p><input type="checkbox"/> Would you <i>mind</i> <b>closing</b> the door?</p> <p><input type="checkbox"/> He <i>denied</i> <b>having seen</b> this man before.</p> <p><input type="checkbox"/> You can hardly <i>avoid</i> <b>meeting</b> her.</p> <p><input type="checkbox"/> We've just <i>missed</i> <b>having</b> nasty accident.</p> <p><input type="checkbox"/> They <i>postponed</i> <b>sending</b> an answer to the request.</p> <p><input type="checkbox"/> My work <i>involves</i> <b>filing</b> and <b>typing</b> letters.</p> <p><input type="checkbox"/> I'll <i>risk</i> <b>trying</b> my hand in it.</p> <p><input type="checkbox"/> There is <i>no use</i> <b>crying</b> over spilt milk.</p>
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<i>be aware of</i> <i>be bored with</i> <i>be busy</i> <i>be capable of</i> <i>be clever at</i> <i>be disappointed at</i> <i>be engaged in</i> <i>be fond of</i> <i>be good/clever at</i> <i>be grateful for</i> <i>can't stand/bear</i> <i>feel like</i> <i>have difficulty in</i>	<i>be keen on</i> <i>be pleased at</i> <i>be proud of</i> <i>be slow at</i> <i>be sorry for</i> <i>be sure of</i> <i>be surprised at</i> <i>be worried about</i> <i>be worth</i> <i>be responsible for</i> <i>be no good</i> <i>be no use</i>	<input type="checkbox"/> He didn't <i>feel like</i> <b>going</b> out. <input type="checkbox"/> He <i>couldn't</i> help <b>laughing</b> . <input type="checkbox"/> She <i>was</i> <b>afraid of falling</b> . <input type="checkbox"/> He <i>is</i> <b>slow at doing</b> sums. <input type="checkbox"/> He <i>is</i> <b>interested in developing</b> the project. <input type="checkbox"/> She'll <i>be</i> <b>sorry for being</b> rude. <input type="checkbox"/> He <i>is</i> <b>proud of having won</b> the chess tournament. <input type="checkbox"/> He <i>was</i> <b>surprised at having been asked</b> about it. <input type="checkbox"/> It's <i>no use</i> <b>worrying</b> about it. There is nothing you can do. <input type="checkbox"/> Did you have any <i>difficulty in</i> <b>getting</b> a visa?  <input type="checkbox"/> They ran five miles <i>without</i> <b>stopping</b> . <input type="checkbox"/> <i>Before</i> <b>going</b> to bed she locked the door. <input type="checkbox"/> John went to his office <i>in spite of</i> <b>being</b> ill.
---	--	---

(for Verbs followed by the Infinitive see Appendix 6)

## NOTES:

- After the verbs **come** and **go** we often use the Gerund related to outdoor activities: *climbing, driving, fishing, riding, sailing, shopping, skiing, walking*, etc:  
☐ Why don't you **come sailing** with us?  
☐ Let's **go skiing**!
- The following verbs always have a direct object: *catch, find, notice, observe, see*:  
☐ I'd better not **catch you doing** that again!
- It is necessary to distinguish two particularly confusing verb phrases, **used to** and **be used to**:

### Used to + Infinitive

**Used to + Infinitive** refers to habitual action in the past, and **used to** can not be followed by a noun (or a gerund):

- ☐ When I was in England, I **used to eat** a big breakfast.

**Used to** is a fixed idiom and is not used in any other tense.

### Be Used to + Noun/Gerund

The phrase is parallel in structure to *to be interested in*, and it is possible to put a noun after **to**:

- ☐ I'm **used to** *his curious ways*.  
☐ I'm **used to** *hearing* about the odd things he does.

The verb *to be* in **to be used to** can be used in any appropriate tense.

**To be used to** suggests *familiarity* through a repetition of the activity or occurrence; it does not state the existence of a habit as such.

## EXERCISES

---

**Ex. 1.** Translate the sentences from English into Russian.

**I. (A)**

1. Could you please stop making so much noise? 2. I don't enjoy writing letters. 3. Does your work involve meeting a lot of people? 4. I considered taking the job but in the end I decided against it. 5. If you walk into the road without looking you risk being knocked down by a car. 6. I don't fancy going out this evening. 7. The batteries of this radio need changing. 8. Do you think the grass needs cutting? 9. Before going out I phoned Ann. 10. Tom left without finishing his dinner. 11. I wonder what prevented him from coming to the party. 12. The arrested man was suspected of breaking into houses. 13. Have you ever thought of getting married? 14. I had difficulty in finding a place to live. 15. Do you think this book is worth reading?

**II. (B, C)**

1. This habit of discussing other people's affairs may damage reputations and ruin friendships. 2. Well, don't go if you don't feel like going but for God's sake stop talking about it. 3. Can't you see how perfectly useless it is trying to save the shop now? 4. I see no harm in letting them enjoy themselves in vacation time. 5. So you like the part and want to play it. But is it worth going to such lengths to get it? 6. He was only thanking me for taking his part at lunch. 7. Once he gets elected there will be no holding him. 8. You can't learn to skate without falling. 9. It's no use trying to make you see my point. 10. It's different for you. You're used to walking. 11. As to me, I simply love cooking. 12. My job is not teaching you manners. 13. She can't stand being contradicted. 14. She washed her face and combed her hair before going downstairs again. 15. Of course I'll go. I'd go any place if there's the slightest chance of getting this job.

**Ex. 2.** Fill in the blanks with prepositions where necessary.

**I. (A, B)**

1. She only succeeded ... blocking the way. 2. She showed no intention ... leaving. 3. There is no point ... staying. 4. He did not object ... being examined. 5. I was not used ... driving a big car through crowded streets. 6. She was surprisingly clever ... finding out things. 7. How can I prevent her ... going there? 8. I was thinking at the time ... selling the place. 9. I can find that out ... asking. 10. After all I'm personally responsible ... bringing you back safe and sound. 11. They positively insisted ... visiting all the rooms. 12. What are your reasons to accuse her ... taking the papers? 13. Everything depends ... being on the spot. 14. I thanked him again ... lending me the car.

**II. (C)**

1. Jones insisted ... shaking hands. 2. I take all the blame ... not seeing further than my nose. 3. Unfortunately I haven't succeeded ... making much impression on you. 4. He made a point ... never sounding disappointed. 5. His mission had very little to do ... winning the war. 6. He had never had much difficulty ... getting jobs. The trouble had always been ... keeping them. 7. She thanked him ... taking her out. 8. He did not object ... seeing Francis. 9. I shall look forward ... seeing your book. 10. I thought ... taking a trip up the Scandinavian coast. 11. Jack hesitated, then decided ... talking. 12. I told him that we were about to be turned out of our flat ... not paying the rent. 13. Quite late, when he was on the point ... going

upstairs, the door bell rang. 14. He put the note under a saucer on the table to keep it ... blowing away.

**Ex. 3. (A)** Match the parts of sentences in A and B columns.

- |                                |                                |
|--------------------------------|--------------------------------|
| 1. It's difficult to keep them | a. sheltering in the barn.     |
| 2. The police caught him       | b. coming from the house.      |
| 3. Will you, please, stop      | c. opening the safe.           |
| 4. I can hear someone          | d. thinking about the problem. |
| 5. They left us                | e. working all the time.       |
| 6. I could smell smoke         | f. shouting in the distance.   |
| 7. The searchers found the boy | g. changing TV channels.       |

1	2	3	4	5	6	7
e						

**Ex. 4. (A, B)** Supply Gerund forms for the words in brackets.

**I**

1. The baby started crying when he woke up, and went on (cry) all the morning. 2. He didn't want to lose any more money, so he gave up (play) cards. 3. Imagine (keep) a snake as a pet! 4. Please go on (write); I don't mind waiting. 5. He offered to buy my old car, if I didn't mind (wait) a month for the money. 6. The taxi-driver tried to stop in time, but he couldn't avoid (hit) the old woman. 7. At first I enjoyed (listen) to him, but after a while I got tired of hearing the same story again and again. 8. My watch keeps (stop). – That's because you keep (forget) to wind it up. 9. I suggest (telephone) the hospitals before asking the police to look for him.

**II**

1. Where is Ann? – She is busy (do) her homework. 2. Let's go for a swim. – What about (go) for a drive instead? 3. I intended to go to the cinema yesterday, but my friend told me the film wasn't worth (see). 4. Try to forget it; it isn't worth (worry) about. 5. When I came he was busy (write) a letter to his friend. 6. Do you feel like (go) to a film or shall we stay at home? 7. It's no use (have) a bicycle if you don't know how to ride it. 8. It's no use (ask) children to keep quiet. They can't help (make) noise. 9. Mr Shaw is very busy (write) his memoirs. 10. There are people who can't help (laugh) when they see someone slip on a banana skin. 11. I didn't feel like (work) so I suggested spending the day in the country. 12. What about (buy) double quantities of everything today?

**III. (B, C)**

1. My father thinks I am not capable of (earn) my own living. 2. I am tired of (do) the same thing all the time. 3. I tried to convince him that I was perfectly capable of (manage) on my own, but he insisted on (help) me. 4. There was no way of (get) out of the building. 5. He didn't leave the house because he was afraid of (meet) someone who would recognize him. 6. I called at his house on the chance of (see) him. 7. There is no point in (remain) in a dangerous place if you can't do anything to help the people. 8. What's your idea of (do) it? 9. He expects me to answer by return but I have no intention of (reply) at all. 10. I'm not used